

**Employment Opportunity
Llano County Clerk's Office
Hourly Rate \$13.94**

The Llano County Clerk is accepting applications for a deputy clerk. This a full-time position with benefits including; Health & dental insurance, retirement, paid holidays, vacation and sick leave. This position performs a variety of duties which include but not limited to; Receiving, indexing and scanning documents of official public record; recording vital statistics, issuance of marriage licenses, administering other miscellaneous licenses and recordings and certifying documents. You will be required to assist the public with research and also be cross trained in other areas within the County Clerk's office.

A complete job description and application can be picked up from the Llano County Human Resource department located at 1447 E. St. Hwy 71, Unit C, Llano, Texas 78643 or apply online @ www.co.llano.tx.us .

Please return completed application to the Llano County Human Resource department.

Position open until filled.

For more information, please call the Llano Human Resource office at 325-247-3009.

Llano County is an Equal Opportunity Employer.